

RESIDENCE DAMAGE APPEAL FORM

Division of Housing & Ancillary Services
Residence Admissions, Room 3C10, Ontario Hall
519-661-3547

Please complete all sections of this form and outline the basis for appeal. This form must be mailed or faxed to the Division of Housing and Ancillary Services, Attention: Damage Appeals Committee. Appeals by phone or email will not be taken into consideration. Appeals received after the residence damage invoice due date will not be accepted.

Residence: \_\_\_\_\_ Room #: \_\_\_\_\_
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_
Student #: \_\_\_\_\_ E-mail: \_\_\_\_\_
Invoice #: \_\_\_\_\_

If you are submitting this appeal after you have left residence, please provide your mailing address.

Street: \_\_\_\_\_
Prov/State: \_\_\_\_\_
Postal Code: \_\_\_\_\_

Multiple horizontal lines for providing the basis for appeal.

If you have further documentation that you would like to provide, please attach and submit with this form.

